

Manufacturer Negative Confirmation Balance Report Instructions

Drug Manufacturers are required to convert the Manufacturer Negative Invoice Balance Report into the Payment Confirmation Report. The following steps outline this conversion:

1. Delete all of the DETQT records in the file.
2. The Confirmation Report File ID will need to change from "10MNS" to "10MCN" in field 6 of the GNSMH, field 6 of the GNSCH, field 6 of the GNSCT and field 6 of the GNSMT records.
3. There is a Contract Trailer Record for each Contract number and the associated payment due (due amount may be zero). On each GNSCT Record populate:
 - Field 13 - DATE OF PAYMENT (CCYYMMDD)
 - Field 14 - PAYMENT AMOUNT (decimal is implied and formatted with over-punch characters)
4. On the Manufacturer Trailer Record (GNSMT) populate:
 - Field 12 - DATE OF PAYMENT (CCYYMMDD)
 - Field 13 – TOTAL PAYMENT AMOUNT (decimal is implied and formatted with over-punch characters)
5. Rename the file as follows R.#####.RPT.MANUF_NEG_CONFIRM
The ##### is a sequential number the Manufacturer received on their Manufacturers Invoice Report.
6. Save the file as either a flat file or a text file. You can use a text editor like WordPad, Notepad or TextPad to create the text file.
7. Upload confirmation to your inbound mailbox.